



Your information

We need information about you so that we can



- give you the right help at the right time



- keep you and other people safe



- check up on services and deal with complaints



- prevent fraud



You don't have to give us your information if you don't want to

If we do not have this information we may not be able to give you the help you need



Other people may share your information with us, for example

- family members and friends



- the NHS



- support organisations



- other local councils



- the Police



We may share your information with other people if and when the law says we can



Your social worker can tell you more about this



If there is no legal reason for us to share your information but we think it might help you if we do, we will ask you first



Sometimes we may share your information without checking with you first



We will only do this when it is important in order to protect you or other people from harm



The law says we must keep your records for 7 years



If you would like more information about your rights, you can contact our Data Protection Officer, **Andrew Maughan**



Andrew's email is dpo@camden.gov.uk



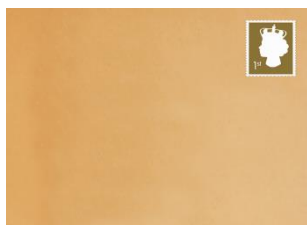
You can also make a complaint to the **Information Commissioner's Office** if you are unhappy about how we have used your information



Their email is
casework@ico.org.uk



Their phone number is
0303 123 1113



Their address is
**Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF**